

GRANTLEY, SAWLEY, SKELDING & EAVESTONE
PARISH COUNCIL
INCLUDING THE VILLAGE OF RISPLITH.

Minutes of the Regular Meeting of Grantley and Sawley Parish Council
held at Grantley Village Hall on
Tuesday 11th July 2017 7.30pm

Present: Cllr Kirbitson (Chairman), Cllr Lumb (Vice Chairman), Cllr Kitchen, Cllr Learoyd, Cllr Scannell & Cllr Wigginton,
Also in attendance was David Taylor (Clerk), and 3 members of the public

- 2017 – 046 **Apologies** for absence were received by Cllr Smeedon and Cllr Atkinson
- 2017 – 047 There were no **Declarations of Interest**
- 2017 – 048 There were no **Requests for Dispensations**
- 2017 – 049 There was a statement from a member of the public that was received by email prior to the meeting. The member of the public was unable to attend the meeting and the email was circulated to all Councillors in attendance prior to the meeting. It has been reported that the cutting of some grass verges in Grantley when wet, were not of a good standard. One verge in particular was cut with the grass being nearly a foot tall. As a result the grass cuttings left on the ground were excessive and unsightly. Council commented that these were highway verges and as such would present likewise. It was considered the frequency of cuts was consistent with other Parish Councils in North Yorkshire, albeit constrained by the available budget. **It was resolved** that (a) Clerk should bring the sub-standard cut/situation to the attention of the Contractor (b) that there is the Grantley Garden Fete on Bank holiday Monday and the grass should be cut prior to this, (c) the Clerk should request a schedule of when the grass will be cut in future and (d) provide this and a copy of the Minutes (when Approved at the next meeting) to the complainant, by way of explanation.
- 2017 – 050 It was **resolved** that the **Minutes of the following Meetings:-**
a. Held on 16.05.2017
b. Held on 16.05.2017
c. Held on 23.05.2017
d. Held on 23.05.2017
e. Held on 27.06.2017
were true and correct records and were signed by Cllr Kirbitson accordingly.
- 2017– 051 There were no points of progress from the last minutes discussed at this stage.
- 2017 – 052 It was **noted** that the issue with the “Turnfly” & tables at Grantley children’s play area was now resolved. The tables have been secured to the ground with new, bigger, chains in order to stop them from being moved nearer to the “Turnfly”.
- 2017 – 053 a. There was no report from Councillor Atkinson whose apologies had been accepted.

b. The clerk reported on the following:
i. The **website** was in need of updating. A copy of the website has been printed off and will be scrutinised prior to updating the

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contents and uploading documents and records. It was resolved that these works were required and should be carried out.

- ii. the following matters arising from the annual audit were explained to Council; **Minute 2017 – 044 – a**, (the Sawley Parish room account balances for 2016/2017, a/c no 1847, were broken down and transfers identified. It was resolved to repay a transfer of £4351.21 back from the Parish Council current a/c the above Sawley Parish room account). **Minute 2017 – 044 – b** (the sum of £331.20 marked as VAT was a data entry error) , **Minute 2017 – 044 – e** (There was no expenditure from the Sawley Parish Room accounts for the year 2016/2017).

- iii The Audited Accounts for 2016/2017 have been forwarded to PKFLittlejohn LLP, the external auditor.

2017 – 054

- a. The Clerk circulated an up to date **bank reconciliation** to all councillors present. Arising from this information, it was **resolved** that Clerk should seek advice from the internal auditor regarding the separation of the Parish Council financials and the Sawley Parish Rooms financials and the simplification of the number of bank accounts held.

Further, **it was resolved** that the Clerk should investigate the suitability of Castle Trust to hold investments on behalf of the Parish Council.

It was further **resolved** that in future bank reconciliations should be separate for Parish Council and Sawley Parish Rooms.

- b. **It was resolved** that the following Accounts Payable should be approved and cheques signed accordingly

- i Clerks wages
- ii Clerks expenses
- iii Wickstead
- iv YLCA training course fees (Pay Areas)
- v SLCC training course fees

2017 – 055

The application to the Sawley Small Grants Scheme Application by the Friends of Sawley Church was discussed by the Council. It was resolved that:-

- a. PC Approval should be subject to the Church Faculty (i.e. the building owner body) confirming its approval for this work to be undertaken.

- b. Providing Church Faculty approval is given the application should be **approved by the Parish Council** to a maximum sum of £3060.00.

- c. The application should be treated as a **Capital Grant Application** from the Sawley Parish Room funds and that although there is no application form available on the Parish Council website, the Clerk will investigate the situation and make provision for this to be actioned.

2017 – 056

Correspondence received:

- a. NYCC – Consultation on hazardous waste - noted
- b. YLCA – Play Area training course – **approved**, it was resolved that the Clerk should attend. This would give further knowledge of how the Parish Council monitors it's play areas for safety and general condition. In addition the Clerk should ascertain what specific insurance protection is in place by the Parish Council.
- c. HBC – Local plan consultation - noted
- d. The Good Councillors Guide – YLCA – now received and distributed.

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e. email - Wedding enquiry - 30.06.2017 – it was resolved that the clerk should reply stating that if the couple wish to use the Sawley Village Green they should take out insurance cover as per the published Ts&Cs.

2017 – 057

Planning Matters:

a. **It was resolved** that the Parish Council has **no objections** to the planning application number 17/02290/DVCON – Mrs C Ash – Hill Top Farm.

b. The Decision Notification for planning application 17/01467/LB – the conversion and extension at East Lodge, Grantley Hall was **noted**.

c. The Decision Notification for planning application 17/01466/LB – the conversion and extension at East Lodge, Grantley Hall was **noted**.

d. After discussion of the highway / layby at Sawley Bank that is being used by vans and lorries apparently waiting for the Grantley Hall site, it was resolved that this is not a Parish Council issue as the land is the responsibility of the highways authority. It is at least a safe place to stop and has been used as such for quite some time.

2017 – **Items** to be considered at the **next meeting**.

- Clerk to obtain values of commuted sums available to the Parish Council.
- Clerk to include care taker reports on future agendas.
- Fibre optic broadband
- ANOB funding position

2017 - The meeting closed at 8.40pm

It was noted that the date of next Regular meeting – as per circulated schedule – is on Tuesday 19th September 2017 at Sawley Village Hall commencing at 7.30pm

These minutes were recorded and prepared by the Clerk, David Taylor.

Signed as a true record:

Chairman

Date: